

HOW-OA INTERGROUP OF NORTHERN CA, INC

SALES TAX FORM

HOW-OA Intergroup of Northern CA, Inc

PO Box 11070

Oakland, CA 94611-0070

Date: _____

Meeting Number: _____ City _____ Day _____ Time _____

Submitted By: Name _____ Phone Number _____

Check Number _____

OR

Cash submitted by _____ (initials) Received by _____ (initials)

To determine the sales tax...

-Total the selling cost of the literature to be sold x .0875 = sales tax to be submitted

(complete table below)

-Literature or pamphlets given away need not be taxed.

-Make your checks payable to: HOW-OA Intergroup of Northern CA, Inc.

-Indicate on the memo line 'Literature Sales Tax'.

| | | |
|---|----|--|
| Total price of literature to be sold (For example 10 books @ \$10 each = \$100) | \$ | |
| Sales Tax submitted 8.75% (For example \$100 x .0875 = \$8.75) | \$ | |

Submit a check with this form to the address above or submit cash with this form to the Intergroup Treasurer. All sales tax payments for sales between July 1st and June 30th are due to the Intergroup Treasurer by July 8th. Meetings are expected to maintain the normal books and records of a prudent businessperson.

This form is available under the 'For Meeting Secretaries' at...
<https://how-oa.org/group-resources/>

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

SELLER'S PERMIT

October 04, 2018

ACCOUNT NUMBER

202656768 - 00001

H.O.W. OVEREATERS ANONYMOUS INTERGROUP OF NOR
H.O.W. OVEREATERS ANONYMOUS INTERGROUP OF
NORTHERN CALIFORNI
2140 SMITH LN
CONCORD CA 94518-3517



Office of Control:
Oakland Office

NOTICE TO PERMITTEE:
You are required to obey all
Federal and State laws that
regulate or control your
business. This permit does
not allow you to do
otherwise.

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID ONLY AT THE ABOVE ADDRESS.

THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED AND IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES OWED BY THE NEW OPERATOR OF THE BUSINESS.

Not valid at any other address

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).
For information on your rights, contact the Taxpayers' Rights Advocate Office at 1-888-324-2798 or 1-916-324-2798.**

CDTFA-442-R REV. 18 (5-18)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.cdtfa.ca.gov
- Visiting an office
- Attending a Basic Sales and Use Tax Law class offered at one of our offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California Department of Tax and Fee Administration (CDTFA)
- You are responsible for following the regulations set forth by the CDTFA

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a CDTFA representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes. The tax rate applicable to your sales or use may not necessarily correspond to the tax rate of your business address displayed on this permit. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a CDTFA office, or giving it to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

California Department of Tax and Fee Administration

Business Tax and Fee Division